



Steamship Freshspring Trust Volunteer Form



Contact Details

Name in full:

Address:

Postcode: Tel: Mobile:

Email:

Emergency Contact Details

Name of next of kin:

Address if different from above:

Postcode:..... Tel: Relationship to you:

Please state any health conditions you feel we should know about, e.g. heart problems, epilepsy, diabetes, sight or hearing impairment, mental health issues etc.

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Please state any medication you take that may affect your performance or capability.

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(All information will be treated with the strictest confidence)

Why do you want to volunteer with the Steamship Freshspring Trust?

What skills, experience and interests have you got that you would like to bring to the Trust?

What would you like to learn?

Please state how much time you could commit and your preferred volunteering days.

If this role requires a DBS check the Trust can arrange for this to be done.

Date DBS completed

By ticking this box I agree to the SS Freshspring Trust holding my personal data and agree to them using it only to communicate with me and within the Trust. I understand they will hold it securely only for the stated purposes and not share it with any other organisation. I have the right to know what data is being held and to withdraw my consent at any time.

Please read and sign the Volunteer Agreement overleaf and return to the Volunteer Coordinator.



Volunteer Agreement



The Steamship Freshspring Trust greatly appreciates the time you plan to give freely to volunteer with us. This Agreement indicates our commitment to make your volunteering a worthwhile and enjoyable experience.

To this end, as a volunteer you can expect:

- **To be treated with dignity and respect in a friendly, supportive and positive environment.**
- **That your voluntary role or roles will address the mission of the Trust and involve you in meaningful ways, reflecting your various skills and individual needs.**
- **To receive proper information, training and assistance for you to be able to meet your volunteering responsibilities.**
- **That the Trust will follow all policies and procedures as appropriate to your role as a volunteer.**

As a volunteer we expect you to:

- **Support our Aims and Objectives and act as a responsible representative of the Trust.**
- **Attend appropriate training as necessary for your voluntary role or roles.**
- **Accept supervision and work co-operatively with others.**
- **Respect confidence and protect privileged information about the Trust.**
- **Follow our Policies and Procedures.**
- **Aim to meet the time commitments and standards which have been mutually agreed and to give reasonable notice so other arrangements can be made when this is not possible.**
- **Contact the Volunteer Co-ordinator if you have any proposals or concerns regarding your role.**
- **Partake in photographs or videos for fundraising, publicity or other purposes to help achieve the Trust’s aims. This might include (but is not limited to), the right to use them in our printed and online publicity, social media, press releases and funding applications.**

This agreement sets out expectations of our mutual relationship. It is not intended to be a legally binding contract and may be cancelled at any time at the discretion of either party. Neither party intends any employment relationship to be created now or at any time in the future on the basis of this agreement.

I have read, understood and agree to act within the spirit of the above guidelines.

Name (please print).....

Signed (Volunteer)..... Date.....

Signed (Volunteer Co-ordinator)..... Date.....