



**LOTTERY FUNDED**

# Risk Assessment for Visiting Schools/Youth Groups



<b>Risk Assessment of:</b> SS Freshspring		<b>Assessor(s):</b> Hayley Buscombe	<b>Date:</b> 27 <sup>th</sup> June 2018	
<b>Overview of activity / location / equipment / conditions being assessed:</b>		School/group visits will involve movement throughout the ship on a variety of levels.		
<b>Generic or specific assessment?</b> Generic		<b>Context of assessment</b> Site visit		
<b>Hazard(s) identified</b>	<b>Persons affected</b>	<b>Existing controls</b>	<b>Additional controls required</b>	
The ship is moored alongside the quay near the car park. There will be the usual vehicular movement within the car park.	School children, young people and accompanying adults	<ul style="list-style-type: none"> <li>• School staff are responsible for supervising their group of children/young people</li> <li>• Schools recommended to do their own risk assessment</li> </ul>		
As the ship is berthed alongside the quay there is the potential for falling overboard	School children, young people and accompanying adults	<ul style="list-style-type: none"> <li>• School to provide appropriate ratio of adults and move around the ship in small groups each led by an adult</li> <li>• Adults to supervise children at all times particularly near the sides of the ship</li> <li>• Children and youth groups reminded not to run on deck.</li> <li>• Particular areas of concern are highlighted to supervising school staff/group leaders at pre-visits and/or the start of the session</li> <li>• Life buoys on board</li> </ul>	Monitoring of what happens when open to school groups	

The ship takes the visitor onto a variety of levels using fairly steep ladders.	School children, young people and accompanying adults	<ul style="list-style-type: none"> <li>• All steps have handrails. All visitors will be reminded that they should face the steps and hold onto the handrails when descending or ascending them.</li> <li>• Particular areas of concern are highlighted to supervising school staff/group leaders at pre-visits and/or the start of the session.</li> </ul>	Monitoring of what happens when open to school groups
There are several combings throughout the ship which are potential trip hazards.	School children, young people and accompanying adults	<ul style="list-style-type: none"> <li>• The school/youth groups will be reminded to take care when moving around the ship, particularly watching out for combings</li> <li>• Particular areas of concern are highlighted to supervising school staff/group leaders at pre-visits and/or the start of the session.</li> </ul>	Monitoring of what happens when open to school groups
The ship has numerous fixed floor obstacles which are a potential trip hazard.	School children, young people and accompanying adults	<ul style="list-style-type: none"> <li>• The school groups/visitors will be reminded to take care when moving about on deck, particularly watching out for fixed obstacles on the floor.</li> <li>• School groups/visitors will be directed away from potential trip hazards where possible by stewards and group leaders.</li> </ul>	Monitoring of what happens when open to school groups
Bumps, scrapes and head hazards. Several areas of the ship have low door entrances, ceilings and/or structural hazards.	School children, young people and accompanying adults	<ul style="list-style-type: none"> <li>• All visitors will be reminded to take care when moving about the ship particularly looking out for low door entrances and things that they may bump their head on.</li> <li>• When descending/ascending stairs visitors will be reminded to watch their backs by stewards and group leaders.</li> <li>• Particular areas of concern are highlighted to supervising school staff/group leaders at pre-visits and/or the start of the session.</li> </ul>	Monitoring of what happens when open to school groups
Fire	Visitors	<ul style="list-style-type: none"> <li>• A full fire risk assessment has taken place</li> <li>• All stewards understand how to evacuate the building</li> <li>• Groups will be notified of emergency procedures and fire exits.</li> </ul>	
Disorientation on site	School children	<ul style="list-style-type: none"> <li>• School staff are responsible for supervising their group of children/young people. School advised to divide into smaller groups with adults supervising them to move around the site.</li> <li>• School to provide appropriate ratio of adults.</li> </ul>	Monitoring of what happens when open to school groups

	Children with SEND and support staff	<ul style="list-style-type: none"><li>• School staff are asked to contact the Educational and Project Officer to discuss requirements for children with specific needs particularly access requirements.</li></ul>	
--	--------------------------------------	--	--